

Wednesday 1st December 2021 – Public Meeting commenced at 7.30pm at the Village Hall

Present: Cllr J Miller (Chair), M Clements (Vice-Chair), M Helliwell, K Goudy, K Baker, N Hardman, M Reeve, K Hall-Price, (Clerk), District Cllr K Welham, District Cllr R Eburne, County Cllr A Stringer, 3 members of the public.

1. **Welcome & Apologies:** The Chairman welcomed everyone to the December 2021 meeting. Cllr W Ratcliffe sent his apologies for tonight's meeting at the November meeting and unfortunately Cllr J Harbidge has tendered his resignation with immediate effect.

2. **Dispensations and to receive any declarations of personal/prejudicial interest.**

DC/21/06081 | Application for Outline Planning Permission (some matters reserved, access, layout and scale to be considered) Town and Country Planning 1990 - Erection of 5no. self-build dwellings; construction of additional car parking facilities for community including primary school use; associated landscaping; and open space. | Land To the East Of School Road Old Newton Suffolk. Cllr Baker declared a personal interest in this application.

- a) To consider any requests for dispensations – No new requests received.
- b) To note existing dispensations. The standing dispensation for Cllr Clements in respect of the proposed development land between Silver Street and Finningham Road and Cllr Reeve in respect of the proposed development of the Greenacres Site.

3. **To approve the minutes of the meeting held on 3rd November 2021 and the finance review meeting held on the 24th November 2021.** It was proposed by Cllr Baker and seconded by Cllr Helliwell to accept the November minutes as true and accurate, and they will be signed accordingly by the Chairman. It was proposed by Cllr Clements and seconded by Cllr Goudy to accept the finance review minutes as true and accurate, and they will also be signed accordingly by the Chairman.

4. **Clerks report following November meeting.**

- **The village website** has been updated to include all minutes and information approved. The village hall website has been updated to include Marian as the booking clerk and the new revised costs for hire of the hall.
- **FGBT Trust** – The building society has closed our account and the money has had to be withdrawn in cash to be used for this year's charitable donation and the remainder to be used to open a new community bank account. Clerk is investigating alternative bank accounts and with the Trustees will complete the audit commission report before the deadline of 31.12.21. Awaiting official closing bank statement from the Nationwide.
- **ANPR Project Update.** ANPR dates are still not confirmed. Cllr Helliwell now has the batteries and our village SID. The SID unit is currently up and running by the School. Cllr Helliwell has now received instruction on how to download the data and produce the reports.

Police Report – (Crime map stats are always going to be circa 6 weeks out of date).

- August – 1 x Anti-social behaviour (Nr Elm Tree Close)
- September – 4 x violence / sexual offence (Nr Chapel Road)
- October – 1 x violence / sexual offence (Nr Cross Green). 1 x criminal damage / arson (nr Sports & Social Club)

13k damage caused to a digger on Finningham Road. But this wont be reported until the November stats are available.

- Police are appealing for information after a piece of equipment was stolen from a rural yard in Willisham. Yesterday afternoon, Tuesday 23 November, between 2.56pm and 3pm, a security camera has captured unknown offenders arriving at a property on Willisham Hall Road. The offenders were driving a white Vauxhall flat bed lorry and at the time of the theft, the vehicle was displaying the registration of MV58GPX. A JCB 323 air compressor was removed from a storage shed.
- A 23-year-old man who was arrested following an incident in Stowmarket at the weekend will face no further action, as police are satisfied that no crime took place. Police were contacted by the Ambulance Service at just before 10pm on Friday 19 November, reporting they had been called to treat a man who had sustained facial

injuries, believed at the time to have been caused by an assault. The incident occurred in Navigation Approach at some time between 9pm and 9.35pm on Friday night. The man was taken to hospital by ambulance for treatment. Following extensive police enquiries, detectives are now satisfied that the man's injuries were not caused as a result of a criminal act. As such, a 23-year-old man from Stowmarket who was arrested on Saturday morning in connection with the incident was subsequently released without charge.

- Police are appealing for information after a shed was broken into on Hillside, Stowmarket. Sometime on Sunday 28 November between 9pm and 11pm an unknown person or persons have gained entry to a rear garden and forced open a garden shed. Two pedal cycles were stolen from within - a black and grey Carrera mountain bike and a silver and grey Giant mountain bike.
- Suffolk's emergency services and Roadsafes partners have joined together to launch the annual Christmas campaign highlighting the dangers of driving whilst under the influence of drink or drugs. The month-long initiative begins today, Wednesday 1 December, and continues until Saturday 1 January, in conjunction with a UK-wide operation organised by the National Police Chiefs' Council. It will see officers carrying-out roadside checks throughout the day and night - including early morning checks - as well as intelligence-led enforcement activity
- Suffolk Constabulary will be using its social media channels in the build up to Christmas this year with its **#KeepItChristmas** campaign. Our series of messages and guidance, issued via on the corporate Twitter and Facebook platforms, aims to remind potential perpetrators of the consequences of illegal actions this festive period and reminding everyone to ensure they enjoy themselves responsibly this festive season. Police will be providing a visible and targeted presence throughout December with positive and proactive engagement. Key elements of this will be raising awareness on protecting themselves, their family and friends, their property and looking after their valuables at this time of year to ensure everyone has a crime free and happy Christmas
- Suffolk Constabulary is supporting White Ribbon Day, an annual event that marks the United Nations International Day for the elimination of violence against women and girls. The White Ribbon Day campaign runs from 25 November to 10 December and aims to end male violence against women and girls by engaging with men and boys and promoting positive action to make a stand against violence. Over these 16 days, Suffolk Police will be raising awareness of the issues and impact of violence and abuse, and sharing details of the support, advice and help that is available. For police staff and officers, there will be a series of internal messages shared across the organisation to raise understanding of the campaign and to educate about related issues.
- With the darker nights and Christmas approaching, when many of us will have valuable items at home ready to give as gifts, please take a few moments to review your home security:
 - Keep all doors locked, even when you are at home.
 - Shut windows when you are not in the room.
 - Remove keys from the locks and keep them out of sight. Make sure you have a fire exit plan so everyone can get out safely in an emergency.
 - Have one or more light on a timer all the time. That way your home will be lit in the same way every evening, making it more difficult to tell if someone is at home or not.
 - Avoid keeping valuable jewellery in the master bedroom & never keep quantities of cash at home.
 - If you hear or see anything suspicious, call police immediately. Please don't assume someone else will do it.
 - Apply the same security to your property if it is under renovation or unoccupied, especially if you store tools and equipment in the house. Also consider an alarm and/or CCTV that you can view remotely from your phone

5. Clerks Appraisal – Employment Committee. Employment committee completed the Clerks appraisal on 23rd November over the Zoom program and submitted to the finance committee and parish council recommendations for Clerks Salary. Following the Clerks appraisal and employment committee recommendation to uplift the clerks salary from SCP 19 to SCP 23/24 to be discussed / decided. Targets were met by the clerk both personal and professional, 6 mthly and annual review procedure now in place.

6. Financial matters & Financial report

Online banking – All invoices for payment for the October payments were paid through the online BACS system. The accounts were approved and accepted by Cllrs and payments were submitted for payment and approved by Cllr Goudy on Thursday 4th November following the meeting.

Budget – Finance review meeting report- recommendations to full council at the December meeting. Precept to be set and applied for to MSDC by end January 2022. Agreed that the Clerk to prepare paperwork for precept to be approved at the January meeting, Proposed by Cllr Goudy, seconded by Cllr Clements. All Cllrs agreed.

Donation to CAB – The finance committee have submitted this to be included within the new financial year budget. It was recommended to reinstate and provide £100 donation to CAB given their reliance on charitable donations moving forward and the fact that the service is well used by our parish.

Bank Account Balances:

- Barclays Statement Balance = **£45,158.73** (30.11.2021)
- Scottish Widows 60 Day account balance = **£3,378.96** (01.07.21)
- Scottish Widows Deposit account = **£253.52** (01.07.21)
- Public Works Loan – Balance outstanding = **£17,495.65** (08.04.2021)

Accounts for payment – November 2021: Approval and payment in December 2021.

EXPENDITURE – November	CHQ/B ACS/S O/DDR		NET	VAT	TOTAL
Karen Price	Bacs	Salary £913.56, holiday pay £110.27 less tax Nil to pay, NI £27.22, pension £40.96 plus expenses £96.30	£1,051.95		£1,051.95
HMRC PAYE	Bacs	Employee NI £27.22, Employee Tax £NIL, Employer NI £39.58 less employment allowance £39.58	£27.22		£27.22
Nest Pension	DDR	Employee £40.96, Employer £30.71	£70.63		£70.63
K E Goudy	Bacs	Poppy Wreath supplied for Remembrance Sunday	£20.00		£20.00
Ian Hammond	Bacs	Grass Cutting Cemetery – November 2021	£240.00		£240.00
Bierton & Woods	Bacs	War Memorial Maintenance / repair / re-paint	£800.00	£160.00	£960.00
The Defib Pad	BACS	Safelincs Ltd – Defib replacement cabinet – Already paid following November meeting	£519.99	£104.00	£623.99

RECEIPTS - Nov	Payslip				
		Nothing received to bank in November			

Clerk was asked to leave the meeting in order that Cllrs could discuss the clerks salary and possible increase. SCP24 agreed and approved with effect from the next financial year commencing on 1st April 2022. No increase for the financial year 21-22 – This was not discussed.

Proposed by Cllr Hardman seconded by Cllr Helliwell. Cllr Miller to authorise the payments on Thursday 2nd December 2021.

7. Correspondence Received

- BMSDC - Christmas & New Year waste collection schedule
- SCC – Christmas Street Light programming – Do what we have always done and keep them on all night.- Please remember to wear something bright when walking in the dark
- Resident email – ditches around silver street – Cllr Clements took photos for us – the ditches do not appear to have been done for a few years. Cllr Reeve will speak to the individuals responsible for those ditches.
- Resident email – footpaths / road sign – Clerk to report using the SCC website tool.
- SLHC – Recorder for Old Newton. Cllr Miller to check with Judi Barnes before reporting in the Crier
- Greenacres – Email correspondence from PC Stefan Henriksen (Item 15 on the agenda)
- BMSDC – Response received from Planning regarding parking on grass verges at Greenacres (Item 15 on the agenda)
- Resident – email received suggestion for grass verge parking at Greenacres (Item 15 on the agenda)
- SCC Highways Road Closure notice – Sandford Road & School Road – 6th – 10th December 2021

- Lorry Route Map Review – Consultation ends 17th December 2021
- Cllr James Harbidge has tendered his resignation with immediate effect. Clerk will look to register with BMSDC for starting the procedure to advertise for co-option in the New Year.

8. To receive District Councillor’s Report – Mrs Rachel Eburne / Mr Keith Welham. All Cllrs have received the report prior to the meeting.

- **Council tax for 2022/23** - The details of the taxbase numbers have been sent to all parishes. The taxbase is the amount of equivalent Band D homes that council tax will be paid on. This is not an exact number as it includes the calculation for those that receive subsidies or reliefs. Old Newton’s is 442.40 which is an increase on the current year.
- **Cancelled Council Meeting** - The full Council meeting for November was cancelled due to “lack of business”. We wished to raise issues on the impact of Covid on residents and what support the Council could provide residents as well as how to improve house-building standards in terms of environmental performance, particularly in relation to COP26. Additionally, our Group wished to ask questions on parking in Stowmarket, social housing and the efficiency of council decision-making.
- **Joint Local Plan** - Further to the pause for the examination for the Joint Local Plan, the Council have written to the Planning Inspector to advise of the work they will be doing (see separate email). We still expect the “pause” to be for 9 to 12 months and therefore the Plan to be agreed end of 2022 at the earliest. The Council is meeting with the Inspector online on Thursday 16th December at 10am and this will be broadcast via YouTube.
- **Five year housing land supply** - MSDC has published the draft statements on the position of the Five Year Housing Land Supply for consultation. Councils have to show Government they have a minimum of available land to meet five years’ worth of house-building targets. The position shows that Mid Suffolk has a supply of 9.54 years compared to 7.76 previously.
- **CIL funding** - MSDC has made a bi-annual payment of CIL funds to local councils – amounting to over £1 million across 47 different town and parish councils. The Council has also committed over £1.5 million to the controversial expansion of Elmswell Primary School.
- **Budgets** - On 1st November, MSDC Cabinet approved over £5 million of spend on a variety of projects from assistance with fuel poverty to skills training for young people to greater resource for neighbourhood plans. This funding comprises the cumulatively unspent £4 million from recent years’ budgets and current underspends.
- **Scrutiny** - The Council’s Overview & Scrutiny Committee has commenced two reviews – one on rural transport and one on the Citizens Advice Bureau.
- **22nd December** – reserved matters for the 47 homes on Church Road to go to committee.

9. To receive County Councillor’s Report – Mr Andrew Stringer. All Cllrs have received Cllr Stringer’s report prior to the meeting.

- **Cabinet Meeting 9th November - Climate Change Property Investment Strategy:** The Cabinet met on the 9th November, and unanimously voted in favour of a £12.8 Investment into ensuring Council buildings become carbon neutral. This is in response to the Council’s climate emergency, that was declared back in 2019, and includes offices, fire stations, libraries, and others that are owned by Suffolk County Council. The Administration has said schools are not a part of this investment, as many are academies, and only a few are owned by the Council.
- **A12 improvements:** The Cabinet voted unanimously in favour of the recommendations outlined for the A12 Major Network Project. The Cabinet agreed a total investment of £57.46m, of which the Department for Transport are to confirm its contribution of £45.19m, in line with the Government’s national scheme to improve highways. The balance of about £12m (plus any cost over runs) will have to come from a mix of the county council and any contributions it can negotiate from developers. The project aims to reduce congestion by widening roads and improving public transport along the A12 at Woodbridge and along East of England. The project also aims to incentivise walking and cycling as more practical options to driving short distances. Our Group have brought up issues of large areas of natural beauty, including mature trees, being cut down to incentivise more personal vehicle use.
- **Full Council Meeting 2nd December** - Our Group were able to submit two motions to council, as the Labour group again failed to submit a motion of their own. This gave our Group an opportunity to submit two motions that brought about important attention to road safety in Suffolk. The purpose of our first motion was to ensure that the County Council commit to enforcing 20ph zones, in light of the newly amended Highway Code, making it clear that all speed limits within a red circle are obligatory – including a 20mph limit. Our second motion asks the County Council to confirm its responsibility to making our roads safer for Suffolk residents and visitors, by committing to further education, enforcement, and engineering. Further commitments include

expanding the Bikeability scheme, meaningful engagement via a visit from a Road Safety Specialist to every school at least once every academic year, and more coordinated between services. The results of these motions are to be decided on the 2nd December, and so an update of the voting results will be sent in the first week of December.

- **Meeting with Director of Public Health – Brief on COVID Enhanced Response Area Strategy & Countywide Shortage of Flu Jabs** - On the 26th November, the Group met with Stuart Keeble, the Director of Public Health at Suffolk County Council. This was to discuss recent shortages of flu jabs reported in Suffolk, as well as a brief on Suffolk's Enhanced Response Area Strategy tackling the rising COVID rates. It was confirmed by the Director of Public Health that there is a regional issue with the supply of flu jabs, and that the entire East of England is experiencing this. Our Group was concerned that Suffolk's agencies would not be able to provide the flu vaccine to all that fit the Government's new broadening of criteria for those who are now eligible for a free flu jab. For further details on the new criteria for a flu jab, please see here: National flu immunisation programme 2021 to 2022 letter - GOV.UK (www.gov.uk). The Director of Public Health confirmed to our Group that the Enhanced Response Area program will be announced as completed, due to the falling COVID rates across Suffolk – stating that the work produced during the period can be replicated by Suffolk officials without being a part of the national strategy. One step towards vaccinating rural communities and isolated families is through the 'Vaxi Taxi' service, funded by through the Control Outbreak Management Fund. The Council will use approved taxi contractors to provide direct transportation for eligible teenagers and parent/carers to be driven to a vaccination site and brought back home.
- **Lorry Route Map Review in Suffolk** - Suffolk County Council is undertaking a review of recommended lorry routes across the county, the first major review of the network since 2011. Suffolk County Council has invited parish and town councils for their views, and to provide up to three routes where they believe HGV traffic has the highest impact on their communities. For further information, please contact lorry.routes@suffolk.gov.uk, or visit <https://www.suffolk.gov.uk/roads-and-transport/lorry-management/lorry-route-plan-review-in-suffolk/>
- **National Threat Level Changes: Stay Alert** - Following the recent bombing incident in Liverpool and the murder of Sir David Amess MP, the Joint Terrorism Analysis Centre (JTAC), took the decision to raise the UK National Threat Level from SUBSTANTIAL, meaning an attack is likely, to SEVERE, meaning an attack is highly likely. If you've seen or heard something that could potentially be related to terrorism, trust your instincts and report it. Your actions could save lives. Report via <https://act.campaign.gov.uk/> or call 0800 789 321. In an emergency always call 999.
- **Bike racks at the old Bacton middle school are in principle available** – Cllr Stringer will chase.
- **Gritting team to back up by the school** – sand bins appropriately filled. Cllr Stringer to check on our behalf.

10. Planning Applications

- **DC/21/06081** | Application for Outline Planning Permission (some matters reserved, access, layout and scale to be considered) Town and Country Planning 1990 - Erection of 5no. self-build dwellings; construction of additional car parking facilities for community including primary school use; associated landscaping; and open space. | Land To The East Of School Road Old Newton Suffolk. **MSDC require comments by 1st December 2021. Extension approved to 6th December.** Cllr Baker left the meeting.

Landowners were present at the meeting. Cllr Miller showed the documents available from MSDC website using the overhead projector. Chair closed the meeting in order that the Landowners could be asked any questions. Cllrs asked if the car park could be used by the whole community whether it be the school or the church. This was confirmed as would be available to be used as a community car park by whoever needed to use it.

Some Cllr comments received were that possibly given the number of proposed developments in Old Newton already afforded planning application approval that these 5 x self-build houses were not necessarily needed in the village, given that MSDC have confirmed that a stock of approved housing developments are in place for the next 9.5yrs. It was noted that the original application was refused on heritage grounds, being detrimental to the church setting, traffic concerns on the hill and road safety. Cllrs felt the revised application had attempted to address the reasons the original application was refused. Cllrs also felt there is a need for more 2-3 bed houses not 4-5 bed houses. There was some discussion surrounding the development not being in-keeping with the village or the setting and possibly creating a new line of development although it would solve some of the car parking issues by the school and church it was mentioned that this development didn't fit that well with the village and it was noted that any self-build elements of this development would not attract any CIL revenue.

Other Cllrs felt that overall, the car parking provision would be a huge improvement for safety and access to the school, Cllrs appreciate this proposed development is outside the settlement boundary of the village but the

landowners have taken advice and tried to address the original refusal points for this application. This application was proposed and seconded for approval on the proviso that Cllrs would receive clarification on who would be responsible for maintaining the car park and Cllrs would like the car park to be completed in the first phase of the development. This was Seconded, with a majority vote but not unanimous – Application approved at parish council level. Proposed by Cllr Clements, Seconded by Cllr Reeve. In favour x 3, 2 against. Majority vote – Approval at parish council level. Cllr Baker returned to the meeting.

- **DC/21/05886** | Planning application - Change of use of an existing building from residential to holiday let | Blacksmiths Cottage Silver Street Old Newton Suffolk IP14 4HF. **MSDC require comments by 7th December 2021.** Access and egress onto the road from the original driveway was of a slight concern for Cllrs but given it is a one bedroom already used as residential use Cllrs felt this was minor. Application proposed to accept, seconded and all Cllrs were unanimously in favour. Application approved at Parish Council level.
- **DC/21/06262** | Householder Application - Construction of outdoor swimming pool, associated landscaping and installation of air source heat pump. | Browns Place Farm Brown Street Old Newton Suffolk IP14 4QB. **MSDC require comments by 9th December 2021.** Cllrs felt that this additional construction of an outdoor swimming pool was secluded and would not have an immediate impact to neighbouring properties. It was proposed and seconded to accept this application - all Cllrs were unanimously in favour. Application approved at Parish Council level.
- **Additional Planning - DC/21/06460** | Householder Application - Erection of single storey side extension including solar panels to roof slope (following removal of shed). | 4 Sandford Road Old Newton Suffolk IP14 4PW. This application arrived too late for inclusion on the agenda for the December meeting, an extension has been applied for and granted due to the Christmas holiday dates. Accepted responses confirmed by 7th January 2022 so can be included on the agenda for the January meeting.

11. Planning Decisions –

- **DC/21/04701** - Planning Application - Change of use of agricultural land to garden land associated with Mill Hill Cottage North, Erection of garage/studio outbuilding (following demolition of existing garage) and erection of garden room Mill Hill Cottages North, 66 Church Road, Old Newton, Suffolk IP14 4ED. **Planning Permission by MSDC has been granted.**

12. **Defibrillator / New Cabinet** – This is now fully operational - the adult pad has been replaced and the child pad out of date has been removed. Clerk was given permission to purchase a replacement outdoor cabinet – The Outdoor Defibrillator Cabinet with Code Lock, Heating System and LED Light - £623.99 will fit the dimensions of our defib and was within the approved limit for the Clerk to purchase ahead of the next meeting. The new cabinet is steel and not polycarbonate as preferred by Cllrs. Awaiting delivery and installation by our electrician.

13. Cemetery – Update

Cemetery Committee Meeting – 10:30am 26th November 2021 – Attended by Cllr Miller, Cllr Goudy, Cllr Hardman. Apologies from Cllr Reeve and the Clerk. Notes provided by Cllr Hardman.

Old Church Yard Maintenance - The committee inspected the work done by the Contractor, and agreed that it was of a high standard, and worth the additional on-cost. Decided to ask the Clerk to ask the Contractor to trim the final tree (furthest from the road) along the central line, to raise the canopy height a little.

DEFRA Consultation - The committee reviewed the draft exemption conditions issues by DEFRA and concluded that if they only applied to new burials within an existing cemetery, then our cemetery would be exempt. However, Requirement 2 is that ‘a burial within a cemetery must not be within 10 metres of any field drain, including any dry ditch’ and if this is applied to existing graves, then we would not fall under the exemption and would have to apply for a licence if the draft legislation became law. The committee would like to suggest that the Parish Council’s response to the consultation is general approval of the extension of regulation, with a comment that if Requirement 2 of the exemption conditions for existing cemeteries is applied to existing burials, this will likely mean that large numbers of cemeteries do not qualify for an exemption and therefore would have to apply for a licence – defeating the point of creating the exemption conditions. If this stance is supported by the Parish Council, Cllr Hardman has volunteered to complete the online consultation. Agreed for Cllr Hardman to submit the Parish Council response to the Defra consultation.

New Cemetery - Cllr Miller will send the drawings/dimensions from the last meeting of the Cemetery Committee to Cllr Hardman, who will incorporate the agreed layout into the plan that is being drawn up to replace the existing cemetery records plan. This plan will include the increased grave spacing discussed at the last meeting. The Cemetery Committee would like to suggest to the Parish Council that the Clerk is asked to issue a tender for 2 paths, extensions of the current paths, to run from their ends, straight down to the end of the marked-out element of the cemetery – approximately 1m x 18m and 1 x 20m. Tenderers would be asked to price a concrete option, as well as alternatives such as slabs or gravel. The committee did not feel that a horizontal path, connecting the two, was required at this time, as all burials would enter the cemetery by the main gate. In light of the lack of paths beyond the tree line, and the pending DEFRA legislation, the committee suggest that in the interim any new burials are positioned in four rows of two graves, running down the far side of the second path edge on the footpath side of the cemetery, behind the single row of graves in this area.

Cemetery Records - Cllr Hardman confirmed that the new template for the Clerk to use going forward to record the positioning of graves within the cemetery, would be complete and with the Clerk prior to the January meeting. As mentioned above, the plan for the new portion of the cemetery would be included in this plan.

Notices - The Committee would like to suggest a small amendment to the ‘Notice of Request to Remove Items Not Permitted’ that is erected in the cemetery, accepting that the originally agreed wording will have already been supplied to The Crier, stating that ‘the above does not apply to the graves of very young children, as the Cemetery Policy for the graves of very young children is currently under review’. No individual notices would therefore be placed on these graves. (See point 6). Look at the rules and amend the rules at future cemetery meeting. Change the notice in the first instance.

Baby Grave - When considering the non-compliant baby grave, the Committee recognised that some earlier children’s graves within that section of the cemetery incorporate a low surround, and have additional flower stands, or gravels laid out within the boundary of their surround. Taking into consideration recent events in Birmingham, and wishing to resolve this issue without causing unnecessary distress, the Committee would therefore like to suggest that the Cemetery Policy is amended to allow the graves of children under six years of age to have a solid low surround (max 4”) of wood or stone, of a size to be agreed, and that additional items be permitted within this area. This way familial grief could be expressed without impacting the solemn character of the cemetery.

Cllr Reeve’s bench – Cllr Reeve confirmed that her bench will now be installed in the spring.

AOB - The Committee inspected the chain across the lower entrance to the cemetery and concluded that although there is no need to replace the current chain across the hedge gap, new metal posts need to be acquired and erected. It was suggested that this was a small enough job to be undertaken by one of the Council.

- The Committee then completed a check of all graves in the cemetery and would like the Clerk to arrange for the following headstones to reset and/or in-filled:
- Reset and in-fill – Harry Clarke, Charles & Dorothy Cook
- Reset – Lillian Read, Harry Tyte, Kathleen Tyte, grave to the right of Kathleen Tyte (no marker), Francis John Hill, Ivy Kathleen Newstead, Alfred Fellingham, and Ernest Leslie Cook.
- In-fill – Arthur George Smith, Emmeline Haywood
- The Committee noted that the first Memorial Wall was now filled, and Cllr Miller undertook to inform the Baker family so that Mr Edmund Baker’s marker could now be placed on the Memorial Wall he was instrumental in having the wall erected.
- The Committee noted that 3 urn markers had been incorrectly placed on the grass in front of the new Memorial Wall and would like to agree a way forward with the Parish Council as a whole concerning this.

14. Footpaths – Committee Update

Cllr Helliwell and Hardman are ready with the point of interest sections but would like some information on the school to include. Cllr Baker will provide the school information. Cllrs will walk the walks over the next few weeks.

15. Greenacres /Mutton Meadow / Falconer Avenue

- Mutton Meadow – People using the Bowls Club are consistently blocking the road to Mutton Meadow on match / game days. Clerk was asked to write to the bowls club, asking members and players to be considerate

when parking on match / play days to ensure access for vehicles and emergency services can get through. Clerk rang and spoke to the club secretary rather than putting something in writing, the Club Secretary will ensure this is raised at their next meeting and that all members are made aware. Clerk to call Jean Gant to update her accordingly.

- Greenacres – Email correspondence from PC Stefan Henriksen read to Cllrs.
- BMSDC – Response received from Planning regarding parking on grass verges at Greenacres. Point 8 of the original planning application is contravening the original planning application and they need to cease parking on the verge. Letter to be sent for the attention of the owner / tenant of the properties. Clerk to draft a letter.
- Resident – email received suggestion for planting to prevent grass verge parking at Greenacres
- Thanks to MSDC representatives – The Winnebago has now been moved. Someone today was photographing the eroded kerbs and the mattress outside one of the properties on Falconer Avenue.

16. SALC – Queens Platinum Jubilee Beacons – 2nd June 2022

Would community groups be interested in looking at purchasing a beacon for the Queens Platinum Jubilee. Clerk to include in the Crier, letter to the village organisations. Clerk to get costings from Stowupland Parish Clerk.

The school would like to purchase coins for the Platinum Jubilee, £2.99 each x 91 circa £273.00. Suggested the School should approach the community council.

17. Councillors Matters to be brought to the attention of the Council – Nothing raised.

18. Public Forum –

- Silver Street ditch – Sandford Road ditch still needs addressing. Floods authority. Clerk to report SCC reporting tool.
- Hundred Lane – drain needs jetting.

19. Additional Matters for inclusion on the agenda for the January 2022 meeting.

- SCC – Community Emergency Plan
- Precept Approval
- Footpaths
- Jubilee beacons
- Cemetery
- Phone Box / Community Library

20. Date of the next Parish Council meeting – Wednesday 5th January 2021 – 7.30pm at the Woodward Room in the Village Hall.

Meeting closed at 9.49 hrs